



# St Alban's CE Primary School

**Executive Headteacher: Mrs Alison Adair**

**Head of school: Mrs Amy Gurner**

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***"Educating for life in all its fullness."***



**National Support School**  
designated by



**National College for  
Teaching & Leadership**

Friday 26<sup>th</sup> June 2020

Dear Parent,

First of all, thank you for choosing our lovely school – *St Alban's CE Primary!*

As 'soon to be' parents of a child within the school, I would like to thank you for choosing us and give you more information about where things stand currently in this very unusual time. As I am sure you are aware, schools are currently closed due to COVID19 to all children apart from those of key workers. We are planning to open to all children in September. Attached to this letter are your child's transition and start dates.

Under normal circumstances, we would be holding our parents' welcome meeting at school. In this meeting, we tell you about all of the lovely things that your child can look forward to and put your own minds at rest at what can be an incredibly exciting but also anxious time as your child starts school. We are replacing this parents' meeting with a virtual zoom meeting. Attached to this letter are parent meeting times and we have included further information on how to attend the meeting.

We will be delivering parent information packs to your home address. In the welcome meeting, we will refer to different documents in the pack. Our school website also contains a wealth of information and is regularly updated.

Please let us know if you have any questions and we will let you know if there are any changes in circumstances.

We look forward to welcoming you and your child to our lovely school!

Yours faithfully,

**Alison Adair**  
**Executive Headteacher**

**Amy Gurner**  
**Head of School**

Summer Dates	
<b>Friday 3<sup>rd</sup> July</b>	Zoom invites will be sent out to parent emails. Please contact school if you do not receive an invite.
<b>Tuesday 7<sup>th</sup> July</b>	Parent Information Packs will be delivered to your home address. If you do not receive a pack then please contact school.
<b>Thursday 9<sup>th</sup> July</b>  <b>Foundation 1 Meeting 2pm-3pm</b>	Zoom parent welcome meeting.  You can download the Zoom app for free. Click on the email link to enter the meeting. Please mute your microphone.  If after the meeting you still have any questions then please contact school and a member of the foundation team will be in touch.
Autumn Dates	
Thursday 3 <sup>rd</sup> September or Friday 4 <sup>th</sup> September (you should have received individual letters)	<b>Stay and play, shorter session.</b>  Due to government guidelines parents will not be allowed on school premises. The foundation team will be stood at the main entrance to meet your child and take them to their classroom. This is not our usual practice. Please be reassured, our experienced team will take such precious care of your children and if they do not settle we will call you straight away. If guidelines change, then we will be in touch with the new routine.  More information to follow about drop off and pickup times.
<b>Week beginning 7<sup>th</sup> September (refer to your child's letter)</b>	<b>Start date: Refer to letters sent home</b>  <b>Morning session-</b> 9:00-12:00 including lunch time <b>Afternoon session-</b> 12:00-3:00 <b>30 hours</b> 9:00- 3:00  Please note: Parents requesting 15 hours have been allocated an afternoon place.