



St. Albans C. of E.
Primary School

Pupil Toileting Policy



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Starting school has always been an important and potentially challenging time for both children and school. It is also a time of growth and very rapid developmental change for all children. Curriculum guidance for the Foundation Stage is clear that the role of the adult involves supporting the child's whole development, particularly their Personal, Social and Emotional Development. One of the Early Learning Goals for children to achieve by the end of the Foundation Stage is to *'manage their own basic hygiene and personal needs successfully, including dressing and going to the toilet independently.'*



Aims

The school recognises that:

- some children who have been fully toilet trained can regress a little in response to the new experiences and excitement of beginning nursery/school.
- some children with Additional Education Needs/Special Educational Needs may arrive at school with under developed toilet training skills.

The aim of this policy is to:

- promote successful toilet training development prior to children's entry to school.
- Treat children who require assistance with toilet training or with special arrangements for personal care with dignity, respect and sensitivity.
- Ensure that appropriate provision is made for such children.
- Clarify the school's position on toileting needs in children who have no Additional Education Needs/Special Educational Needs and who soil regularly within the school day.

Objectives

- To encourage the child's awareness that they need to go the toilet at regular intervals or at specific times.
- To develop going to the toilet independently.
- To improve self care skills (ability to clean him/herself after using the toilet).
- To develop the child's confidence and ability to tell an adult if he or she needs to go the toilet or has had an accident.

FS1 (Nursery) Class

The FS1 classroom has its own purpose built toilets inside the classroom. Access to these is not restricted during free-flow time, and children do not have to ask to use them for most of the school day; however our children are encouraged to ask, when they need to go to the toilet during carpet sessions. Where access to the toilets is limited due to timetabled sessions outside of the classroom, all children are sent to the toilet before leaving, e.g. lunchtimes and hall time.

A bank of spare clothing is kept at school for toileting 'accidents'. If borrowed, these should be washed and returned as soon as possible.

FS2 (Reception) Class

The FS2 classroom has its own toilets located just outside of the classroom. The children are encouraged to ask to go to the toilet, so that we know they are leaving the classroom. Where access to the toilets is limited due to timetabled sessions outside of the classroom, all children are sent to the toilet before leaving, e.g. lunchtimes. P.E. sessions and the ICT suite.

A bank of spare clothing is kept at school for toileting 'accidents'. If borrowed, these should be washed and returned as soon as possible.

Parental Responsibility

The school's expectation is that pupils should be toilet trained before they start school. This includes wiping their own bottom and washing hands. If a child is not fully toilet trained before starting school, the parent / carers must inform the class teacher. A meeting will then be arranged prior to a start date being given. The child's needs will be discussed and reasons for the child not being fully toilet trained will be recorded. This meeting will also provide an opportunity to involve other agencies as appropriate, such as a Health Visitor or School Nurse. If appropriate the school will compile a Personal Intimate Care Plan and parents/carers will be asked to provide spare clothes plus a packet of wet wipes which will be kept in their child's PE bag. A packet of wet wipes may also be kept in PE bags.

Staff Responsibilities

Teachers are responsible for facilitating, supporting and releasing teaching assistants to fulfil this role.

If a child wets:

- Clean underwear and any additional clothing will need to be provided by either parent or school.
- The child will need to change in a toilet cubicle.
- Wet clothes will need to be placed in sealed carrier bag.
- A note of the incident will be placed in home school book.

If a child soils:

- 2 members of staff to be present, one assisting, one within the vicinity.
- Clean underwear and any additional clothing will need to be provided by either parent or school.
- The child will need to change in a toilet cubicle.
- Wet wipes will be given for a child to clean themselves.
- If the child needs cleaning or wiping intimately and a shower considered necessary, the parent will be phoned and asked to collect.
- Soiled clothes will be placed in sealed carrier bag.
- A note of the incident will be placed in the home school book.
- The toilet must be left clean and the caretaker will be informed
- All incidents will be treated with respect and dignity for the child.

Additional Education Needs, Special Educational Needs, Inclusion & Equal Opportunities

If a child is not toilet trained because of a disability or Additional Needs, his/her rights to inclusion are additionally supported by the Equality Act 2010. For these children, a 'Personal Care Plan' would be drawn up with parents and permission obtained for school to provide intimate care.