



St Alban's CE Primary School

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1st November 2020

Dear Parents and Carers,

Following on from the news yesterday about another national lockdown and also in light of the high rates of transmission in our local area, we are writing to let you know about the introduction of a staggered start time to one of our year groups and also to remind everyone of the need for us all to work together to keep everyone safe.

From 3rd November, Year 2 start and end times are changing so we can have staggered entry and exit and the church gate for KS1. Year 2 parents will need to drop children off at the church gate at **8.55 a.m. and collect at 3.15pm**. Y1 times remain as 8.40 – 3pm. We are concerned that there is too much congestion at this gate currently and we need to put these new timings in place temporarily for the rest of this term in response to the current situation. We will review this at the end of the term.

If at all possible, it would help if Y1 and Y2 parents enter through St Alban's Way and exit back through the church path. We understand this is a longer route and may not be appropriate for some, but please consider this if you are able and certainly if you are concerned about congestion.

All other year groups will continue for now at their usual start time of 8.40am and finish time of 3pm (nursery have different times to the rest of school).

We are also asking that parents collecting children at the Tanyard gate be mindful that staff will not let your children come to you across the road, as we are concerned about their safety. You will need to line up with other parents at the gate on the school side of the road.

Before the half term holiday, we wrote to you about taking extra precautions to help slow the spread of Covid in our community, including the following:

- Please wear a face covering when you drop off and pick up your child.
- Please do not send your child into school if you or someone in your household has symptoms or is waiting for test results.
- Please avoid coming to our school offices to ask for advice or talk to staff when a phone call or email could be used instead.
- Please do not congregate at the school gates and talk to friends and other parents.
- Remember to keep 2 metres away from others as you wait to drop off and pick up your child.

We cannot stress enough the second point in that list: it is absolutely crucial that children do not attend school if someone in your house has been tested or has symptoms. We work closely with the other schools in our trust and have heard how quickly in many of our schools and other schools locally the virus has spread once there has been a positive case confirmed. To date, we have been exceptionally blessed to have remained open in all year groups at St Alban's, and we are very keen to keep it this way for as long as we possibly can. Thank you so much for continuing to support us with this.

School is closed tomorrow (2nd November) for an INSET day, and teachers will be holding virtual meetings with you all throughout the day to talk through your child's progress and how they have settled into their class routines.

Many thanks,

Alison Adair, Executive Headteacher

Amy Gurner, Head of School