



St Alban's CE Primary School

Headteacher: Mrs Amy Gurner

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"Educating for life in all its fullness."

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3rd September 2021

Dear parents,

We are looking forward to welcoming our children back to school on Monday 6th September, and also to receiving some new starters into our Foundation Stage, who will have been given their own individual start date. In this letter, we hope to inform you about what school will look like this academic year.

The school office is open from 6th September, so please give us a ring or email us if you have further questions. We are delighted to be welcoming Mrs Shemwell to our school team, she will be working in the school office with Mrs Horner.

Entering school and home time

Foundation and Key Stage 1

School starts at 8.40am. Children in foundation (nursery and FS2) and key stage 1 (year 1 and 2) enter school through the main entrance. The main gates open at 8:35am, parents and children can wait in the key stage 1 playground. At 8:40, class teachers will ring the school bell. When the bell rings, children will say goodbye to their parents and line up next to their class teacher on the playground. From here, the class will walk to their new classroom.

At home time (3:00pm), please wait outside your child's classroom door, where class teachers will see the children out individually. Mr Hetherington, will lock the gates at 3:15pm. Once your child has been collected, please leave the school premises promptly. At home time, do not allow your children to play in the foundation area. Prior to the pandemic, some of the foundation equipment was damaged and we want to avoid this happening.

Key Stage 2 (Juniors)

At 8:35am, our three school gates will open and parents are welcome to wait with their children in the key stage 2 playground. At 8:40am, children will independently enter school through the following doors:

Year 3- year 3 classroom door

Year 4- key stage 2 entrance (double doors)

Year 5 and 6 – the double doors at the bottom of the stairs

The key stage 2 doors will be locked at 8:50am. If children arrive after this time, they need to enter school through the main entrance so that Mrs Horner can mark them late on the register.

- At home time, Miss Widdop will see year 3 out individually from her classroom door.
- Mr Frelich will walk year 4 to the key stage 2 playground.
- Year 5 and 6 children will leave school independently. A member of staff will be on the key stage 2 playground to supervise children going home. If you would like your child to walk home, then please message your child's class teacher on dojo.

School Visitors

- When entering the school building, all visitors and parents will be expected to continue social distancing rules and wear a face mask.
- At this point, parents will only be allowed to enter the school building if they have arranged a meeting in advance.
- If you have any comments for your child's class teacher, please use class dojo or email school (stalbans@sap.dsat.education). If you have any urgent messages you would like to pass on then please call the school office.

The School Day

- Children will no longer be expected to stay in class bubbles.
- Whole school assemblies will be introduced again.
- Lunchtime will return to dining halls with mixed year groups.
- In the main, school will return to normal. However, if we have a cluster of positive cases then school will quickly enforce our contingency plan and return to procedures that you were familiar with last academic year. These measures may be temporary.

Arrangements that will continue in September 2021

- Lateral flow tests will be used by staff twice weekly.
- Children and staff who have symptoms of Covid should not attend school but should have a PCR test.
- **Children no longer need to self-isolate if they are a close contact of someone with a positive case of Covid (further guidance attached to this letter)**
- Thorough and robust cleaning regime remains in place.
- Rooms must continue to be well ventilated.
- Pupils and adults must continue to wash hands regularly.

After School Clubs

This week, Mrs Horner will be sending out further information about after school clubs. We hope that they will start in the next few weeks.

Parent Welcome Meetings

This week, we will send out further information about parent welcome meetings. In these meetings you will get a chance to meet your child's class teacher and find out about all the lovely things that will be happening this academic year. We have decided to host these meetings using Zoom. Making the meetings safe and accessible to most parents.

Over the Summer and during our three INSET days, we have been busy making school beautiful for your children and preparing for their return. We can't wait to have them back and give them a safe and happy school experience.

Take care and see you all very soon,

Amy Gurner
Headteacher