



St Alban's CE Primary School

Headteacher: Mrs Amy Gurner

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Date: 14th October 2022

Dear Parents and Carers,

Mrs Taha is having an operation on 31st October and will not be in school for the following six weeks. This is an operation that Mrs Taha has needed for a long time and school are pleased that she finally has an operation date. There is never a good time for a teacher to be off school, and Mrs Taha will be greatly missed during this time. Having said that, Mrs Taha is an excellent leader, with a strong team working with her. Systems and routines are so embedded that learning does not stop in her absence.

We are in the process of finalising Mrs Taha's six-week replacement, as soon as we have further details these will be shared with you.

Mrs Taha will be holding her **Autumn parents meeting on Thursday 20th October from 8:30am-5:00pm**. The meetings will take place at school and you will be able to book your appointment online from Monday at 3.30 pm when a text/link will be sent out to you. If you are unable to attend this meeting then Mrs Taha will try and accommodate zoom meetings, either during this day or another day after school. We apologise for the short notice. Ideally school would have liked more time to prepare for Mrs Taha's absence. But we recognise that the NHS is experiencing unusual circumstances and Mrs Taha must take this opportunity.

If you have any questions then please get in contact and please join me in wishing Mrs Taha a speedy recovery- we will miss you!

Yours sincerely,

Mrs Gurner

Headteacher